

ELIAS MOTSOLEDI LOCAL MUNICIPALITY

P O BOX 48
GROBLERSDAL
0470
Tel: 013-262 3056



Civic Centre
2nd Grobler Avenue
GROBLERSDAL
0470

Elias Motsoaledi Local Municipality (EMLM) with its seat in Groblersdal Limpopo Province is an equal opportunity employer. In the filling of vacant posts hereunder, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts of EMLM will be taken into consideration.

EXTERNAL / INTERNAL ADVERTISEMENTS

The annual total remuneration packages of the positions below are determined in terms of the Local Government: Upper Limits of Total Remuneration Packages Payable to the Municipality Managers and Managers Directly Accountable to Municipal Managers Vol. 696, Gazette No 48789 of 14th June 2023). Local Government: Municipal Systems Amendment Act 3, of 2022 which came into effect on the 01 November 2022, "A person appointed in a permanent capacity as manager directly accountable to municipal manager when this section takes effect, must be regarded as having been appointed in accordance with this section". The incumbents shall be appointed permanently and be subjected to signing of contracts of employment, performance agreements, disclosure of financial interests and undergo screening, security vetting and competency assessments. The leading and core competencies of the positions are as per applicable prescripts and incumbents will be stationed at Elias Motsoaledi Local Municipality.

POST	MUNICIPAL MANAGER
TERM OF APPOINTMENT	FIXED TERM EMPLOYMENT CONTRACT, NOT EXCEEDING A PERIOD ENDING ONE YEAR AFTER THE ELECTION OF THE NEXT COUNCIL OF THE MUNICIPALITY
PLACE OF WORK	GROBLERSDAL
REMUNERATION	MINIMUM R1,116,109; MIDPOINT R1, 282,885; MAXIMUM R1, 449,660)
MINIMUM QUALIFICATIONS	Bachelor Degree in Public Administration / Political Science/ Social Science / Law; or equivalent.
WORK-RELATED EXPERIENCE	Five (5) years relevant experience at a senior management level; and have proven successful institutional transformation within public or private sector.
REF NO	MM-01
KNOWLEDGE	Good knowledge and understanding of relevant policy and legislation; good knowledge and understanding of institutional governance systems and performance management; good knowledge and advanced understanding of council operations and delegation of powers; good governance; audit and risk management establishment and functionality; and budget and finance management
ADDED ADVANTAGE	Registration with a recognized relevant professional body; CPMD/MFMP from an accredited and recognized body in the unit standards prescribed for financial and supply chain management
LEADING COMPETENCIES	Strategic direction and leadership; people management; program and project management; financial management; change leadership and governance leadership.
CORE COMPETENCIES	Moral competences; planning and organizing; analysis and innovation; knowledge and information management; communication and results and quality focus.

KEY PERFORMANCE	<p>As the head of the administration and accounting officer advice municipal political office bearers; Responsible for establishment and maintenance of a strategic management system for the municipality as a whole to ensure the achievement of the municipality's strategic objectives and its developmental and service delivery obligations; Responsible and accountable for financial management duties contained in the Local Government: Municipal Finance Management Act 56 of 2003 to ensure the accountability of the municipality's finances. Responsible and accountable for economical, efficient and responsive administration to ensure achievement of value for money; Ensure development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS); Ensure development, implementation and monitoring of Council policies; Ensure implementation of Council resolutions; To perform and be accountable for municipal transformation and organizational development, basic service delivery, local economic development, municipal financial viability and management, good governance and public participation inclusive of support to internal and external auditors and spatial planning and land use management; Be responsible for stakeholder engagements and overall municipal performance, duties, responsibilities, roles and delegations as contained in the Local Government: Municipal Systems Act 32 of 2000 and other legal prescripts, regulations applicable to municipal government, municipal policies or provisions which may from time to time be issued by the Municipality and made binding upon you.</p>
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Applicants for these positions must submit the fully completed and signed official **“Application Form for Employment Senior Managers Post(s)”** which can be downloaded from the Elias Motsoaledi Local Municipality's website on www.eliasmotsoaledi.gov.za or obtainable from the HR Office and must be accompanied by their detailed curriculum vitae with proven experience and competencies, contactable references, registration with a relevant professional body, disclosing full details of any dismissal for misconduct and any disciplinary actions, whether pending or finalized instituted against such applicant from current and previous employment, recently (not older than 3 months old) certified copies of academic qualifications (Certificates), Identity Documents (ID) as well as the Driver's license. Late, faxed, e-mailed or applications not made on the official application form shall not be considered. Canvassing Councilors or officials for the appointment is strictly prohibited and any collaborating evidence thereof will automatically disqualify the applicant. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority. Failure to submit all the required documents shall render the application invalid. Should you not hear from the Municipality within 30 working days after the closing date, regard your application as unsuccessful. The Municipality reserves the right of appointment on these posts. Enquiries shall be directed to the Acting Municipal Manager @ 013 262 3056 and applications forwarded to: **The Mayor, Elias Motsoaledi Local Municipality, P.O Box 48, Groblersdal, 0470** or hand-delivered to the Office of the Mayor, 2nd Grobler Avenue, Groblersdal, 0470. **The closing date shall be Friday, 19 January 2024 at 16H15.**


MAYOR: CLLR M.D TLADI

30/11/2023
DATE